

**DES MOINES WOMEN'S CLUB BOARD OF DIRECTORS  
HOYT SHERMAN PLACE  
APRIL 13, 2016**

**Call to order**

President Liz Teufel called the meeting to order at 10:00 a.m.

**Roll Call**

Roll was called. Present were Liz Teufel, Dee Ann Wilson, Maralynn Allender, Le Thomas, Nellie Bobenhouse, Joyce Larson, Kathy Crall, Lorna Truck, Fran Bobzin, Jane Bowlin, Maureen Fialkov, Judy German, June Klemme, Ginny Livingstone, Ruth Rasmussen, Wendy Roberts, Carol Corrigan, Sheila Sapienza, and Bev Watts. Chris Shelton and Isabelle Lemke were excused.

**Minutes**

The minutes were review. Jane Bowlin moved and Dee Ann Wilson seconded the motion that the minutes be approved as presented. The motion carried.

**Officers Reports**

Treasurer Joyce Larson reported that there was no movement of monies between accounts during the last month. There was very little change in all accounts. The report was filed for audit.

Corresponding Secretary Nellie Bobenhouse reported that get well cards were sent to Leona Knorr and Jean Shires who had shoulder surgery. Sympathy cards were sent to Linda Thomas for the death of her mother, Nancy Nichols for the death of her sister, Marge Langebehn for the death of her husband, and Paula Schaefer for the death of her cousin. Thinking of you cards were sent to Kay Hale for her daughter's illness. Glenda O'Brien for her husband's illness, and Diana Coon for her husband's illness.

Congratulations cards were sent to Fran Bobzin for her 60<sup>th</sup> wedding anniversary and Jan Kaiser who was appointed to be a board member of the Dallas County Community Foundation.

Second Vice President Maralynn Allender reported that the introductory meeting with the new members went well. She is preparing the memorial observance for our deceased members.

First Vice President Dee Ann Wilson reported that plans were made for the May Day luncheon. Tickets for the May Day luncheon are \$17.

For the President Elect, it was reported that on April 5, a meeting for a new fund raising event was held. The event will be on the history of Hoyt Sherman Place. More than 70 people have sat at the President's table at the luncheons during the club year. The Club Programs for the coming year have been set.

President Teufel showed the Ovarions ad for the Des Moines Women's Club. The inventory is progressing. The Club owns only one painting, Meadow Sanctuary, purchased for the 100<sup>th</sup> year of the 2009 art exhibit. Other possessions include carafes, a computer, printer, and 28 art panels.

Ruth Rasmussen reported that the June 8 card party tickets will be \$17. The style show will be at 11:00 a.m.

### **Old Business**

Robert Warren reported on the plans to improve handicapped accessibility. They have applied for a large grant. They plan to re-do the access ramp on the West. The dumpster will be relocated to the back, freeing a corner for additional parking. The lift in the lobby needs to be replaced. Another entrance will be reconfigured. Mr. Warren reported that they hope to improve parking and the beauty of the area.

Lorna suggested that a shuttle or valet service might be helpful for Women's Club. Insurance and liability issues would need to be addressed. An ad hoc committee for handicap accessibility was appointed including Wendy Roberts, Dee Ann Wilson, Maureen Fialkov, and Kate Doerhoff. Wendy Roberts will be the temporary chair.

### **New Business**

Maralynn Allender moved that we approve a resolution to change the names of check signers to include Chris Shelton, Joyce Larson, Rosemary Hillman, and Jayne Sullivan. Joyce Larsen seconded the motion. The motion carried.

From the nominating committee, Sheila Denning recommended Ellen Robinson for a one-year position to replace Isabelle Lemke for her last year on the board. Dee Ann moved for approval. Maralynn Allender seconded the motion. It was approved.

A raise to \$17 per hour for Beth Oberender, the administrative secretary, was recommended. It would be retroactive to her six-month anniversary. Carol Corrigan moved that we accept the recommendation. Kathy Crall seconded the motion which passed.

A photo update will be available for \$5.00 and will also be sent out on email.

Joyce Larson reported that the cost of a professional audit would be about \$3,500. The auditors that she questioned did not necessarily support a formal audit at this time. The CPA who prepares our 990 IRS tax form for nonprofit organizations reviews much the same things that the professional auditor would review.

Fran Bobzin expressed that she thought we should have a five-year review. She felt that we need to make sure that we are covered. The DMWC Board will look at the 990's that

have been prepared. The form will be reviewed and the audit question will be discussed at the June meeting. Fran Bobzin suggested that we should announce at the club that the 990 tax form had been prepared.

It was suggested that it become Club policy that undesignated individual contributions to the club go to the general scholarship fund. This would require a vote to change Standing Rule \$6. This will be discussed and voted on at the June meeting.

The meeting adjourned at 11:57 a.m. The next meeting will be June 8.

Respectfully submitted,

Leora Thomas

Recording Secretary