

**Des Moines Women's Club
Board of Directors Meeting Minutes
Wednesday, January 13, 2021**

Members Attending by Zoom: Pat Henson, Chris Foss, Joyce Perkins, Wendy Prigge, Kathy Crall, Jo Berry, Joann M. Young, Michelle Clark, Jean Shires, Toni Van Cleve, Pam Deeds, Marti Puff, Sheila Bingaman, Mary Ellen Imlau, Karen Sievers, Sheila Sapienza

Special Guests: Mary Sheldahl, Chris Shelton, Rosemary Hillman

Staff: Beth Oberender

Meeting called to order at 9:34 a.m. by President Pat Henson.

Approval of Minutes: Marti Puff moved to approve the December 9, 2020, minutes. Karen Sievers seconded. Motion carried.

Officers' Reports

President: Pat Henson informed the Board that thank-you cards had been received from some members for the holiday gift and for the work the Board is doing. Since she is a member of the Hoyt Sherman Place Foundation Board, Pat reported on PLP lunches, the Art Exhibition plans, scholarships.

Rosemary Hillman, Chair of Nominating Committee, requested that per the ByLaws a Vice-Chair of Nominations was needed. Pam Deeds volunteered to fill that position.

Chris Foss moved that the following members be contacted to serve on the Nominating Committee: Kay Hale, Anne Driscoll, Patsy Marckmann, Glenda O'Brien, Liz Teufel, Wendy Roberts and Sherry Wilkinson. Sheila Bingaman seconded. Motion carried. Rosemary will contact those to secure three members to serve.

Ballots will be sent in the newsletters.

Strategic Planning Committee: Chris Foss had sent a report the Vision/Strategy Committee which included current issues facing the organization and proposed changes. Discussion followed. A special Board meeting to discuss these changes is planned for 9:30 a.m. on January 27, 2021.

Michelle Clark moved to suspend Article IV Section 1, Meetings, of the ByLaws for a period of one year, and a trial calendar be implemented for the fiscal year 2021-2022. Sheila Bingaman seconded. Motion carried with one "no" vote (Joann M. Young) and one abstention (Kathy Crall).

Karen Sievers expressed her appreciation to the Strategic Planning Committee for their hours of research put into these issues.

Karen Sievers moved to move the tabled discussion about the updated Mission Statement. Sheila Sapienza seconded Motion carried.

Karen Sievers moved the updated Mission Statement be sent to the ByLaws Committee for consideration and subsequent presentation to the members for approval. Michelle Clark seconded.

Discussion followed whereby Sheila Sapienza felt the words “scholarships” and “philanthropy” should be included. And possibly the word “culture” wasn’t the appropriate word to use. After further discussion and voting the motion carried as presented.

Proposed Mission Statement: The Des Moines Women’s Club, in the spirit of life-long learning and friendship, supports arts, culture, and education for community enrichment.

Treasurer: Michelle Clark reported that the amount of \$3,250 was transferred from checking to the General Scholarship fund in accordance with the Bylaws. There are five CDs that will mature in the next few months. No decisions were made by the Finance Committee as the CD market has changed and there is a need to pay premium charges for CDs with higher interest rates. Tammie Schroeder will be invited to join the Finance Committee meeting next month. The checking account detail report shows that \$1,000 has been paid to the Food Bank. The \$10,000 donation to HSP has not yet been processed. The financial reports will be filed for audit.

Communications VP: Joyce Perkins conveyed that scholarship information has been communicated, the web page updated, and next newsletter is being set up.

Fundraising VP: Wendy Prigge said she’s looking into Cultural Affairs grant. The lunches and nut sales have been a source of income. There’s not a lot of basket auction activity. Plans are to set up another Goode Greenhouses partnership.

Membership VP: Kathy Crall reported that membership numbers are holding and the committee will plan a program for spring.

Corresponding Secretary: Joann M.. Young sent thinking of you cards to Marcie Sears, Nancy Nichols, Begie Hefner, and Cindy Lane. She said there weren’t as many requests for cards recently.

Pat Henson expressed that inquiries should be made to determine if it’s okay to put illness, deaths, etc. in the newsletter and shared with members.

Technology Committee: Sheila Bingaman informed the Board that on December 14 Malka Naggar, Mary Sheldahl, Beth Oberender and Sheila Bingaman met to discuss the Club’s IT Strategy. Malka was authorized to purchase a Microsoft laptop running Windows for a maximum expenditure of \$1500. This purchase is pending.

All software except Quickbooks can be downloaded for the HSP servers. HSP staff will be asked for assistance in this matter. An inquiry will be made into acquiring Quickbooks Online so that it can be used on multiple computers (with strict security). New printers are not needed at this time, and password management software is being looked into.

Art Exhibition: Chris Shelton gave an update on the Art Exhibition to take place March 8-14 with online registrations only. No Awards Tea or Gallery Night to take place. An event using the theater for a presentation by the judge to artists and Club members is being planned. Plans have been submitted to Robert Warren.

Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Jo Berry, Recording Secretary
January 2021