

**Des Moines Women's Club  
Executive and Board of Directors Meeting Minutes  
January 10, 2018**

President Elect, Wendy Roberts, conducted the meeting in Rosemary Hillman's absence.  
Meeting called to order at 10:31 a.m.

**Roll Call**

- **Present:** Wendy Roberts, Liz Teufel, Judy German, Isabelle Lemke, Joyce Larson, Chris Shelton, Michelle Clark, Katie Doerhoff, Chris Foss, Pat Henson, Victoria Lindskoog, Jayne Sullivan, Fran Bobzin
- **Excused:** Jane Bowlin, Maurine Fialkov, Janice Cord, Deb Stonehocker, Beverly Watts
- **Present Others:** Sue Battani, C.P.A., Kim Jacobsen, C.P.A, Audit Report

**Minutes**

- Minutes: November 15, 2017: Minutes approved with the following corrections:  
Include Chris Shelton as a member of the Executive Committee rather than 'Other'; Pat Henson was present at the November 15, 2017 meeting. Under 'New Business', replace "Chris Shelton reported on the State Fair Project" with "There was discussion regarding" the State Fair project....  
**Chris Shelton moved that the Minutes be approved as amended. Second Liz Teufel. Motion carried.**

**President Elect Report (by Pat Henson)**

- Discussion regarding condolences for a member's spouse in the event of a death.  
**Pat Henson moved that a member of DMWC visit the Funeral, Visitation, or Memorial Service to present a rose in a vase to the spouse of a member who has died. Second Victoria Lindskoog. Motion carried.**

**Treasurer's Report (See Attached)**

- Filed for Audit.

**Audit Report**

- Kim Jacobsen, C.P.A. of TJS Timmins, Jacobsen, Strawhacker, LLC submitted and summarized the Audit Report, Letters, and the Audited Financial Statement for the year ended May 31, 2017.  
**Joyce Larson moved to accept the Audit Report for the year ended May 31, 2017. Second Liz Teufel. Motion carried.**

**Corresponding Secretary's Report**

- Get Well... Dorothy Kelley, Edy Fudge
- Thinking of You... Evelyn Fisher
- Sympathy... Nancy Nichols, Marty Davis, Martha Hippee, LaVonne Neerland, Nan Keith

**V. P Reports**

**Membership**

- No report

**Fundraising**

- Funds raised: Knitting Sale, \$122.55; Basket Auction final figures \$4,640.59 (net) (includes \$1000 donated by a member) \$339.96 (expenses)

**Communications**

- No report

## Old Business

- Audit Complete
- Discussed advantages and disadvantages of membership with the Chamber of Commerce.  
**Chris Shelton moved that DMWC decline membership with the Chamber of Commerce. Second Judy German. Motion carried.**
- Beth Oberender reported on the Holiday Tea. Overall, 'good' comments, with a few complaints. DMWC gained three new members; more that 100 Younkers books were sold.

## NEW BUSINESS

- Discussed need for noise reduction in the Gallery.
- Nancy Thompson recommended the purchase of a new microphone and sound system. Pat Henson suggested that we obtain proposals from 4 – 5 companies.
- Discussed Policies for DMWC closings, concern regarding timely communication to members.  
**Chris Shelton moved that the President use her discretion to cancel Club day and it's events if she deems it appropriate, and members will be contacted by email or telephone. Second Joyce Larson. Motions carried.**
- **Adjournment**  
Meeting adjourned 12:05 p.m.
- **Next Meeting**  
February 14, 2018, 9:30 A.M.

Respectfully Submitted:

Judy German  
Recording Secretary