

**Des Moines Women's Club**  
**Board of Directors Meeting Minutes**  
**April 15, 2020**

**Call to Order:** A regular meeting of the Des Moines Women's Club Board was held via Zoom video conferencing on April 15<sup>th</sup>. The meeting convened at 10:06, President Jean Shires presiding and Chris Shelton, Recording Secretary.

**Members in Attendance:** Jean Shires, Joyce Perkins, Marlene Anderson, Janice Cord, Chris Shelton, Michelle Clark, Pat Henson, Wendy Roberts, Sheila Bingaman, Ellen Elliott, Chris Foss, Malka Naggar, Bonnie Rogers, Karen Sievers, Sheila Sapienza, Dee Willemsen and Toni Van Cleve

**Staff:** Beth Oberender

**Members not in attendance – Excused:** Joann McCracken-Young and Mary Ellen Imlau.

**Approval of minutes:** Chris Shelton informed the Board of Directors that she removed the following sentence: **The financial part of this fundraiser is such that all the beans are purchased at one time and sales are over three years** per Marlene Anderson, Fundraising Vice-president. Sheila Bingaman moved to approve the minutes. Ellen Elliot the motion. **Motion carried.**

**Officer's reports:**

**President** – the remainder 2019-2020 DMWC Club year is officially been cancelled because of Covid-19. Members will be informed via the email blast of Friday, April 17. Recommendations from the State are to avoid gatherings of over 10 people in one place.

There was discussion on amending our by-laws or a policy to allow meetings via video conferencing services such as Zoom. Michelle Clark read in the by-laws that this has already been addressed and having online meetings is already appropriate.

End of the year reports are due in June.

Installation of officers and new board members for the 2020-2021 club year will happen on Wednesday, May 6<sup>th</sup> via Zoom video conferencing.

DMWC now has a YouTube channel. Administrative Assistant Beth Oberender established one to publish the Scholarship Day video. The scholarship video was uploaded to YouTube.com. This You Tube channel is available for other material. This channel can hold a 12-hour video.

**President-elect:** No report

**Treasurer:** Overall our accounts suffered a significant loss due to Covid-19. Our checking account had \$30,000 from General Unrestricted and \$2500 from the Art Exhibition was transferred into the checking account.

Maturing CDs – a \$13,000 CD is maturing in May. \$10,000/\$11,000 will be reinvested in and the remainder amount will be kept in cash.

Finance Committee will be working with Tamie Schroeder for these investments.

**Corresponding Secretary:** No report

**Communications Vice President:** No report

**Fundraising Vice President:** No report

**Membership Vice President:** One new member has joined. They had been in contact with the Club but unable to attend the Prospective Members coffee. Another will join when she returns from a trip.

**Old business:** the parade application has been submitted. Parking for those riding on the trolley is still to be determined.

**Other:** Michelle Clark told us she contacted our accountant to see if DMWC might qualify for some of the Disaster Loan Assistance Program stimulus money offered by the Federal Government in response to the Covid-19 pandemic required closures. His opinion was that he thought the Club would qualify. The forgivable loans are based on the number of employees. DMWC would be eligible for \$1000 because we have one employee. This would help offset losses from the Plant Sale fundraiser which had to be canceled.

Chris Shelton informed the Board that the Past Presidents decided to award a \$25 cash prize to the People's Choice winners in both the Professional and Nonprofessional categories. Administrative Assistant Beth Oberender suggested the Club would send the two checks after receiving a congratulatory letter from Chris Shelton and then would bill the Past Presidents for the \$50. Chris said this award was not publicized so as not to encourage ballot stuffing.

**Adjournment:** Michelle Clark moved to adjourn the meeting. Sheila Bingaman seconded the motion. The meeting was adjourned at 11:16 AM.

Respectfully submitted by Chris Shelton, Recording Secretary