

Des Moines Women's Club
Board of Directors Meeting Minutes
September 11, 2019

Call to Order: A regular meeting of the Des Moines Women's Club Board was held in the Presidents Dining Room in Hoyt Sherman Place on September 11. The meeting convened at 10:07, President Jean Shires presiding and Chris Shelton, Recording Secretary.

Members in Attendance: Jean Shires, Pat Henson, Marlene Anderson, Janice Cord, Chris Shelton, Joann McCracken-Young, Michelle Clark, Sheila Bingaman, Ellen Elliott, Chris Foss, Mary Ellen Inmlau, Malka Naggar, Karen Sievers, Dee Williamsen.

Members not in attendance – Joyce Perkins, Wendy Roberts and Bonnie Rogers are **excused**. Jayne Sullivan resigned as Parliamentarian due to some health concerns.

Staff: Beth Oberender

Special guest: Nancy Thompson

Approval of minutes: Sheila Bingaman moved to approve the Board of Directors minutes for the June 12, 2019 meeting with the corrections of removing Joanne McCracken-Young and Dee Williamsen from the members in attendance. Pat Henson seconded. **Motion carried.**

Nancy Thompson spoke to the Board that she was disappointed that our newsletter is now going out quarterly instead of bi-monthly. There was further discussion regarding the frequency and contents of the newsletter. President Jean Shires felt there should be a committee to study this issue further. She will appoint the committee and will include the Communications V.P. and Newsletter chair.

Officer's reports:

President-elect: No report

Treasurer: Michelle Clark gave a summary of the finances which included the end of the 2018-2019 fiscal year and the beginning of the 2019-2020 fiscal year. Money was transferred to the checking account for scholarship payments. Most have been paid but there are still some outstanding. No action was taken on maturing CDs. There are two CDs which will mature in September and need to be reinvested. There are few checks written during the summer. Joanne McCracken-Young thanked Michelle for all the work she's done on the Treasurer's Report. The Treasurer's Report will be filed for audit.

Corresponding Secretary: Joanne McCracken-Young reported that she sent five sympathy cards, seven get well cards and four thinking of you cards. She also sent one 70th birthday card and one congratulations card to Rose Marie Webb who was recognized for her volunteer work at Terrace Hill. Joanne will also send cards to our homebound members on a schedule to be developed later.

Communications Vice President: Jean reported for Joyce Perkins that all the scholarship applications have been posted and the Ovation ad had been enlarged. An ad for the Art Exhibition was placed in the Artists/Photographer directory for State Fair participants.

Fund Raising Vice President: No report. Information about the jewelry sale will be given to us later.

Membership Vice President: Janice Cord reported there was some interest in membership at both the Jazz in July event and the Tea in August. She has some names to send invitation to for Premier Day and the Prospective Members Coffee in October. There was some discussion on offering prospective members the option of paying their dues quarterly. The President can okay this type of arrangement case by case.

Unfinished Business: The Use Agreement between the DMWC and the Hoyt Sherman Place Foundation is in the hands of the HSPF Board. When they approve it will be signed by both parties. This should happen later this fall.

New Business: Sue Battani will present a program on the governance of DMWC on October 9 at 9:00. Officers and Board of Directors should attend this presentation.

The Finance Committee is looking at our SquareUp charge card system to see if it's the best deal out there. DMWC is charged 2.71% per transaction to use this system.

Documents for Executive Committee and Board of Director meetings will be emailed prior to our meetings in a PDF. Please print, read and be ready to discuss at the meetings. Copies of these documents will **not** be available at the meetings. If you are unable to print, let Beth know and she will print a copy for you.

Other: The Sherman Hill Walking Tour is the last weekend in September.

A painting from the HSP Art Gallery will be used in an exhibition at the Brunnier Gallery in Ames. We will arrange a group trip to Ames and have Lea DeLong as a docent for us.

Michelle Clark is exploring the possibility of participating in the State Fair parade in August of 2020.

The cashier staff have developed a form so that members can pay for multiple items at once, such as a lunch and tickets for an event.

Remember to invite members to sit at your table so that we are more inclusive.

Adjournment: The meeting was adjourned at 11:21 AM

The next Board of Directors meeting will be October 9th at 10:00 am.