

Des Moines Women's Club Board of Directors Meeting Minutes
September 13, 2023

Called to Order at 10:02

Roll Call: Present: Sherry Wilkenson, Mary Ellen Imlau, Janice Cord, Liz Teufel, Lubertha McClairen, Alicia Amberg, Rose Marie Webb, Karen Sievers, Toni VanCleve (Parliamentarian), Eileen Boggess (Club Coordinator)

Absent: Martha Stephenson

Minutes: Motion to approve the minutes of the meeting of June 7, 2023 as written. Seconded. Motion carried.

President's Report: Sherry Wilkenson thanked members for the work they have done over the summer and asked that any concerns or compliments be brought to her directly..

Passed out "A Capsule History of the Des Moines Women's Club."

Sherry will make packets to give guests at special Social Committee events which will include a treat and a Club brochure.

Sherry wants to honor Women Who Make a Difference in the Des Moines community. She will personally pay for them to come to lunch and will give each \$100 of the \$500 in the budget for the President's Project to donate to the charity of their choice.

Moved to invite the First Spouse of the Governor of Iowa for honorary membership for one year and luncheon. Seconded. Discussion followed.

Moved to table the motion. Seconded. Motion carried.

Recommended that the Membership Committee make a recommendation regarding this.

President-elect's Report: Mary Ellen Imlau stated that the Board of Directors are to choose committee chairs for the next year, but that this is not in the *Handbook* or *Bylaws*. It was concluded that this should be clarified in the *Handbook* by the Club Coordinator, Eileen Boggess.

Past President's Report: Janice Cord is enjoying being PAST President.

Secretary's Report: Cards were sent to Anne Driscoll and Nellie Bobenhouse.

Treasurer's Report: Lubertha McClairen passed out the list of maturing CDs and the Treasurer's Report for the month ended 8/31/23. She highlighted transfers made to balance accounts.

Moved to approve the Treasurer's Report. Seconded. Motion carried.

Decorating/History Director's Report: No report.

Governance Director's Report: Alicia Amberg reported that the Nominating Committee recommends that the officers and directors on the BOD who are currently serving for one year be asked if they would

serve a second term. Ideally officers would serve for three years. This committee supports having directors recruit committee chairs. In addition, the Nominating Committee suggests having new members attend BOD meetings so they will be prepared to take on leadership roles.

Membership Director's Report: Rose Marie Webb encouraged everyone to attend the Evening at the Clubhouse on September 20 and to bring a friend.

The Membership Committee would like each new member to have a mentor.

Program Director's Report: Karen Sievers noted that there are ten committees with fifty people involved in organizing programs. The programs are scheduled for the coming year.

There is a need for close coordination between the Program Director and the President about Opening and Closing Day programs.

Club Coordinator's Report: The Opening Day Committee has a theme, decorations, and food planned.

The Evening at the Club house will feature charcuterie trays, an open bar, and tours of the house hosted by members of the committee.

Yearbooks will be passed out on Opening Day. Members can sign up for permanent lunch reservations that day.

Unfinished Business: BOD members signed a form stating that they have read the "Conflict of Interest," "Proprietary Information," and "Whistle Blower" documents in the *DMWC Handbook*.

Adjournment: Motion to adjourn. Seconded. Motion carried. Adjourned at 11:52.

Next Meeting: October 11, 2023, 10:00 in the Byers Room.

Liz Teufel, Secretary