**DES MOINES WOMEN'S CLUB**

**REGULAR BOARD OF DIRECTORS MEETING**

**January 14, 2015 10:00AM**

**MINUTES**

1. Call to Order**:** President Kathy Crall called the regular meeting of the DMWC Board of Directors to order at 10:00A.M.

**2. Roll Call:** Present: Kathy Crall, Liz Teufel, Rosemary Hillman, Nancy Ross, Marg Powell, Alice Bell, Joyce Larson, Laura Payne, Mary Sheldahl, Marilyn Allender, Dixie Hoekman, June Klemme, Isabelle Lemke, Marti Puff, Ruth Rasmussen, Dee Ann Wilson, Fran Bobzin, and Sharon Creveling. Late: Eileen Gloor Ill: Ginny Livingstone Absent: Maureen Fialkov. A quorum was present.

**3. Minutes:** Theminutes from the November 19, 2014, were approved as corrected.

1. **Hoyt Sherman Foundation Board Report:** No report.

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1. **Officers’ Reports:**

* Treasurer's Report: Treasurer Joyce Larson provided the committee with a written Balance Sheet for all accounts covering May 31, 2014, October 31, 2014 and December 31, 2014. The only correction was in the Past President's Fund, which balance is $272. The Treasurer’s Report was corrected and filed for audit.
* Corresponding Secretary: During November and December, Alice Bell sent out thirteen ‘Thinking of You’ cards, three ‘Sympathy ‘cards , and two ‘50th Wedding Anniversary’ cards.
* Second Vice President: Nancy Ross reported that (1) the next Prospective Members’ Coffee, “A Spring Gathering” will be held March 10, 2015, and (2) Meet the New Members morning program and luncheon, on March 25, 2015. (3) She is currently working on the Memorial Hour program. (3) We currently have 182 members. Kathy has a membership spreadsheet that she has sent to Sue. She will send a copy to Nancy and another copy to Sue. Current membership data should always be available, i.e., resignations, deceased, new, etc.
* First Vice President: Rosemary Hillman continues to work on her weekly responsibilities.
* President Elect: Liz Teufel, Chair of the Streamlining Committee of the Future Planning project, reported that they have been meeting and are working on their recommendations.
* President: Kathy Crall reported that deceased member, Shirley Smith, left fifty percent of the remaining amount of her estate to Des Moines Women's Club.

Julie Betts, Senior Operations Associate with AARP, is donating 30 minutes a week as part of her job to work with Lorna Truck on posting to the DMWC Facebook page. Both Julie and Lorna will be administrators.

Lorna Truck, Sue Coleman, and Kathy met to discuss redesigning the Club’s Web Page. Squarespace will be used to build our Web site. The site will feature pull down menus including a password protected member’s only section. The passwords for members will be user friendly. At the present time, Sue Coleman and Lorna Truck will be administrators. Control of data on the Website will be “in-house” and updates will be timely.

A gift of $500 was donated to the club to be used toward the purchase of new coffee carafes.

Information has been received regarding the Count the Kicks Campaign. If the Board is interested, we can discuss this further.

1. Committee Reports

* Scholarship Committee: Kathy reported Dorothy Kelley, chair of the Scholarship Committee, indicated they had enlisted their judges, set their dates for auditions, and were ready to proceed with selecting their scholarship recipients.
* Art Exhibition Committee: June Klemme, chair, reported that the Artist Brochure has been completed and mailed within the timeline. Another brochure aimed at the public, is being designed. The Committee will have a meeting on Tuesday, January 201 to finalize planning. An important change this year is that of having the artists submit their art work starting on Wednesday afternoon from 2:30 p.m. until 6:00 p.m. Another addition is that of having a People’s Choice Award.

1. **New Business:**

* **Newsletter Report:** Newsletter editor, Ruth Rasmussen, requested a policy on publishing additional items requested by Club members. Some members were interested in off year anniversaries and birthdays. It was agreed that she continue to publish items that are pertinent to the entire body and to use her judgment as to what constitutes an informative Club newsletter.
* **Bylaw Changes:** Mary Sheldahl, Parliamentarian, the following:

Proposed change to Standing Rule #9

**Current Reading:** The Executive Committee’s minutes, the Board of Directors’ minutes and the Treasurer’s report should be available in the Mirror Room by the following Wednesday meeting of the club.

**Proposed Reading of Rule #9:** The approved Executive Committee’s minutes, the Board of Directors’ minutes and the Treasurer’s report shall be available by request from the Administrative Assistant.

Rationale: The policy currently states that minutes are to be available to the membership before they are even approved by the Executive Committee and the Board of Directors. Having the minutes available to the membership by the following Wednesday meeting of the Club puts undue pressure on the Recording Secretary to prepare the minutes. The Executive Committee and the Board of Directors do not meet every month, therefore the next Wednesday meeting could be several months after the meetings and the minutes would not be as relevant to the members.

Proposed change to ARTICLE IX Nominating Committee:

Proposal is to add a sentence at the end of Section 2. This sentence would read as follows: A member of the Nominating Committee shall not be eligible to be nominated for an office during the year she serves on the Nominating Committee.

**Section 2 to read as follows with the proposed change**: This committee shall nominate a candidate for each office to be filled by election in April and report this ticket to the President and President-Elect by March 10 and submit the ticket for publication in the subsequent newsletter. All candidates shall have consented to serve if elected. A nominee for any office may be suggested to the Nominating Committee by club members no later than February 10. A member of the Nominating Committee shall not be eligible to be nominated for an office during the year she serves on the Nominating Committee.

Rationale: The charge of the Nominating Committee is to assemble a list of willing and qualified candidates for office. The charge does not include the committee nominating one of the members for office. It is difficult for the committee members to express their opinions of a possible nominee if she is sitting listening to the discussion. Serving on the Nominating Committee should not be seen as a way to be nominated for an office in the Club.

The second reading and vote on these proposals will take place at the February 11, 2015 meeting.

* **Nominating Committee**: Marilyn Allender, co-chair of the Nominating Committee, announced that the Nominating Form for Officers and Board Members can be found in the newsletter. The deadline is February 10, 2015.
* **Future Planning:** Members of the Board worked in small groups brainstorming strategies for some of the goals set as a result of the 2014 Survey and SWOT meeting. Kathy will summarize the results and report at the next Board meeting.

1. **Adjournment:** The meeting was adjourned at 11:31am

**Marg Powell, Secretary**

**Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Next Scheduled Meeting: February 11, 2015**