**DES MOINES WOMEN'S CLUB**

**REGULAR BOARD OF DIRECTORS MEETING**

**February 11, 2015 10:00AM**

**MINUTES**

1. Call to Order**:** President Kathy Crall called the regular meeting of the DMWC Board of Directors to order at 10:00a.m.

**2. Roll Call:** Present: Kathy Crall, Liz Teufel, Rosemary Hillman, Nancy Ross, Marg Powell, Alice Bell, Laura Payne, Maureen Fialkov, Dixie Hoekman, June Klemme, Isabelle Lemke, Ginny Livingstone, Marti Puff, Fran Bobzin, Eileen Gloor - Excused/Arrived Late: Joyce Larson - Excused: Mary Sheldahl, Marilyn Allender, Ruth Rasmussen, Sharon Creveling - Late: Dee Ann Wilson. A quorum was present.

 **3. Minutes:** Theminutes from the January 14, 2015, were approved as submitted.

 **4. Officers’ Reports:** President requested "to dispense with Officers' Reports and Committee Reports since this information will be covered in the information Update at 11:00a.m. today." Approved by consensus.

 **5.** Unfinished Business:

 A. Vote on Bylaw Amendments proposed in January:

* **Bylaw Changes:** Mary Sheldahl, Parliamentarian, the following:

Proposed change to **Standing Rule #9**

 **Current Reading:** The Executive Committee’s minutes, the Board of Directors’ minutes and the Treasurer’s report should be available in the Mirror Room by the following Wednesday meeting of the club.

**Proposed Reading of Rule #9:** The approved Executive Committee’s minutes, the Board of Directors’ minutes and the Treasurer’s report shall be available by request from the Administrative Assistant.

Rationale: The policy currently states that minutes are to be available to the membership before they are even approved by the Executive Committee and the Board of Directors. Having the minutes available to the membership by the following Wednesday meeting of the Club puts undue pressure on the Recording Secretary to prepare the minutes. The Executive Committee and the Board of Directors do not meet every month, therefore the next Wednesday meeting could be several months after the meetings and the minutes would not be as relevant to the members.

**Proposal moved by Marti Puff, seconded by Alice Bell, motion carried.**

* Proposed change to **ARTICLE IX Nominating Committee**: Proposal is to add a sentence at the end of Section 2. This sentence would read as follows: A member of the Nominating Committee shall not be eligible to be nominated for an office during the year she serves on the Nominating Committee.

**Section 2 to read as follows with the proposed change**: This committee shall nominate a candidate for each office to be filled by election in April and report this ticket to the President and President-Elect by March 10 and submit the ticket for publication in the subsequent newsletter. All candidates shall have consented to serve if elected. A nominee for any office may be suggested to the Nominating Committee by club members no later than February 10. A member of the Nominating Committee shall not be eligible to be nominated for an office during the year she serves on the Nominating Committee.

 Rationale: The charge of the Nominating Committee is to assemble a list of willing and qualified candidates for office. The charge does not include the committee nominating one of the members for office. It is difficult for the committee members to express their opinions of a possible nominee if she is sitting listening to the discussion. Serving on the Nominating Committee should not be seen as a way to be nominated for an office in the Club.

 **Proposal moved by Dixie Hoekman, seconded by Rosemary Hillman. Motion carried.**

B. President Crall summarized the SWOT proposed goals, which were based on the results of the survey from summer, 2014. The group edited the report to make it more concise and determined strategies and timelines for each goal.

Kathy added that one suggestion that stood out on the survey was, "Learn more about each other."

 The group felt a good way to achieve this would be to provide a short time at Lottery Seating Lunches in which a person at each table could briefly share something about themselves.

 **(**Dee Ann Wilson arrived at 10:06a.m. Late due to working with another committee.)

 Liz Teufel and Kathy Crall presented more information on our goals and the strategies to accomplish them and engaged the group into discussion on possible suggested changes. The Board assisted by providing valuable input and timelines for each activity.

(Joyce Larson arrived at 10:16a.m./had been Excused)

**6.** Treasurer's Report: Treasurer Joyce Larson provided the committee with a written report with the balance of all investment accounts covering May 31, 2014, December 31, 2014 and January 31, 2015. The report will be filed for audit.

**7.** **New Business -**

* **Bylaw Change**

**Proposed changes to ARTICLE V Appointed Positions**

Section 2. Add the sentence: The Historian shall serve as a member of the Archives Committee.

Section 2 with the proposed change to read as follows: A **Historian** shall be appointed by the President to compile a history of the current and past activities including, but not limited to photographs. The Historian shall serve as a member of the Archives Committee.

Add Section 5. A **Website Administrator** shall be appointed by the President to maintain the Club's Website.

Add Section 6. A **Facebook administrator** shall be appointed by the President to maintain the Club’s Facebook page.

**Proposed change to ARTICLE X Standing Committees Section 12.**

Delete the department chairs and insert: In addition, all interested Club members shall be invited to attend.

Section 12 with the proposed change to read as follows: A **Fundraising Projects** Committee composed of the President Elect as chair, the First Vice President, the chair of the Finance Committee, the chairs of the Fundraising Project Committees, and the Recording Secretary shall meet as soon as convenient after the 1st of January to arrange fundraising projects for the ensuing club year and report to the Board of Directors. In addition, all interested Club members shall be invited to attend.

Rationale: The chairs of departments are charged with arranging for programs but they do not necessarily have any information related to fundraising. Members of the club at large might have ideas on fundraising that they would like to put forth.

The second reading and vote on these proposals will take place at the March 11, 2015 meeting.

* **MOTION:** Dixie Hoekman moved that the DMWC become a member of the Sherman Hill Association, Inc., by purchasing a Single Membership. The club would provide a liaison.

Fran Bobzin seconded. Motion carried.

(Note: A Single Membership allows the member voting rights.)

1. **Adjournment:** The meeting was adjourned at 11:50a.m.

**Marg Powell, Secretary Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Next Scheduled Meeting: March 11, 2015**