

**Des Moines Women's Club
Executive Committee and Board of Director's Meeting
June 2, 2021
Byers Room, Hoyt Sherman Place**

Meeting called to order by President Chris Foss at 11:06am

Roll Call:	Sheila Bingaman
Present:	Mary Ellen Imlau
Chris Foss, President	Carolyn Kuhn
Janice Cord, President-Elect	Carol Corrigan
Joyce Perkins, Communications VP	Marti Puff
Pam Deeds, Recording Secretary	Cindy Lane
Chris Shelton, Corresponding Secretary	Jean O'Neill
Michelle Clark, Treasurer	Karen Sievers
Sharon Hawthorne	Toni Van Cleve, Parliamentarian (non-voting)

Excused:

Wendy Prigge
Rose Marie Webb

Staff Present: Eileen Boggess

New Business:

- President Chris Foss introduced information about the need for a Nominating Committee to be formed. It will be studied to make sure all details for doing this are in order and at the September 8th meeting the Nomination Committee will be elected. Refer to Article XI BYLAWS Section 1

- The Standing Rule for Lunch Reservations was amended to accommodate Club Coordinator's work schedule and caterer's needs for 2021-2022 Wednesday luncheons.

Amended Standing Rule:

Reservation, either regular or permanent, shall be made for all luncheons. All members shall pay for their lunch. The deadline for reservations or cancelations shall be 10:00 am on Monday. Members not using or cancelling their reservations by the deadline will be billed for payment.

Motion was made by Sharon Hawthorn and seconded by Karen Sievers. The motion passed with a unanimous vote from the Board members.

- Sheila Bingaman spoke as Chairperson of the Finance Committee stating that the DMWC budget for the coming year has not yet been set, but is a work in progress. Budget requests with support details are due Friday August 13 and should be sent to Sheila Bingaman, Finance Chair sheilabingaman@yahoo.com.
- Board Meeting Dates for the 2021-2022 year are as follows:
2021 – September 8, October 13, November 10, No meeting in Dec.
2022 – January 12, February 9, March 16, April 13, No meeting in May
The goal is to keep the Board meetings about an hour long or less, but 9:30-11:30 AM is reserved for the meetings in the Byers Room. Board members are encouraged to not miss, but

up to 3 excused absences are allowed. Agendas, reminders and any minutes will be sent out to the Board members ahead of time. The Executive Committee and the Board of Directors will meet jointly unless a special issue requires a separate meeting of the Executive Committee.

- Afternoons will be open for any committee or small group meetings on these Board days.

Other Topics:

- It was discussed if there was a need to have password restricted or non-restricted access to the website. This will be looked into further. Eileen is doing the website.
- There was a discussion about connecting students about our scholarships... Jean O Neill has been using social media to promote the scholarships . Tammy Schroeder has made phone calls to get the word out to students and faculty of schools and universities.
- Eileen keeps a list of meetings and their locations.
- The President's Dining Room is not a meeting room any longer. It is set up for historical accuracy and will be renamed in the near future.

The meeting was adjourned at 11:35

Respectfully Submitted by Pam Deeds Recording Secretary

