

Des Moines Women's Club Board Of Directors Meeting Minutes
March 8, 2017

Chris Shelton called the meeting to order at 11:00 a.m.

Roll Call

- Present: Chris Shelton, Rosemary Hillman, Lorna Truck, Marlene Anderson, Kathy Crall, Jane Bowlin, Isabelle Lemke, Joyce Larson, Deb Stonehocker, Liz Teufel, Katie Doerhoff, Judy German, Victoria Lindskoog, Ginny Livingstone, Wendy Roberts, Bev Watts
- Excused: Maureen Fialkov
- Late: Fran Bobzin

Minutes

- Minutes were approved with minor corrections.

Treasurer's Report

- Joyce Larson presented the report.
- All investments were up for the month. (See Attached)
- \$2,500 was transferred from Endowed Art Exhibition fund to checking.
- Report was filed for audit.

Corresponding Secretary's Report

- Isabelle Lemke reported the following cards were sent:
 - Joan Young - Get Well
 - Will Hoekman - Get Well
 - Kathy & Tom Crall - Thinking of You
 - Maureen Murphy - Sympathy
 - Tom Crall - Get Well
 - Michelle Bliss - Thank You
 - Nancy Nichols - Thinking of You
 - Linda Noble Sympathy

Membership V.P.'s Report

- Kathy Crall reported the Membership Coffee was held on March 7th. Seven guests attended. Four joined at that time.
- Meet the New Members will be held on March 22nd at the 1:00 program.
- We have run out of Membership books. We need to have these to give to the new members.
- We currently have 167 members.

Fundraising V.P.'s Report

- Marlene Anderson reported that 20 tickets have been sold for the Sherman Family Reunion. She encouraged all members to support this event.
- She is working on another fundraiser with Panera Bread.

Communications V.P.'s Report

- Lorna Truck reported the Facebook page has 500 likes. Facebook has been used to promote scholarships, Art, and Membership.
- The Sherman Family Reunion will be promoted on Facebook.

President-Elect Report

- No Report

Old Business

- **Beth's (Administrative Assistant) Excel Class**
 - Beth provided a written report regarding the Excel class she had attended. (See attached).
- **Evaluation of Club's New Structure (See Attached)**
 - Chris Shelton discussed the New Structure plan, calling attention to the "club memory portion." It is important that past heads of committees and departments help share their experience with new leaders.
 - Two members of Finance are currently on the Board--Joyce Larson and Rosemary Hillman.
 - If Beth or Marty Davis need to be here on a weekend, it must be scheduled at least two weeks in advance.
 - Chris Shelton plans to be on most events and will work to make sure support from Beth and the custodial staff are scheduled ahead of time.
- **Retirement Gift for John Bryan**
 - Chris Shelton has purchased a \$100 gift card for John Bryan from Orvis. It will be presented to John on March 9th at his retirement reception.

New Business

- **Finance Committee Report**
 - Budget work is continuing.
 - \$5,000 was requested for an external audit to be done this summer. The last audit was done in 2010.
 - Marlene Anderson made a motion that the funds be approved. The motion was seconded by Rosemary Hillman. Motion Carried.
 - Marlene Anderson reported there would be a new fundraiser from Panera Bread.

- **Planned Giving Report (See Attached)**
 - **The suggested minimum donation for a named scholarship should increase to \$100,000.** Anything less donated specifically for scholarships will be put into an existing scholarship.
 - Chris Shelton **suggested** the \$25 from each member designated for scholarships be left in place so all members can feel part of the Scholarships.
 - The following motion was made by Lorna Truck:
 - Direct the DMWC Finance Committee to include club earnings in the General Unrestricted Fund in the annual club spending budget. These earnings should be spent on club community philanthropy as well as general operations of the club. Annual spending from the General Unrestricted Fund should not exceed 5% of the total General Unrestricted Fund. There will no carryover from year to year.
 - The motion was seconded by Liz Teufel. Motion Carried.
- **Suspension of rules for Nomination of President Elect**
 - A motion was made by Lorna Truck to suspend Article XI, Section 2 of the Bylaws to allow a member of the nominating committee to take the position of President-Elect for this year only. The motion was seconded by Liz Teufel. Motion Carried.
 - The Bylaws committee will discuss if this rule needs to be rewritten for future years.
- **Club Update**
 - The club update will be presented at the April 5th meeting.

Meeting adjourned at 11:00a.m.

Next Meeting April 12th 10:00 am.

Respectfully Submitted:

Jane Bowlin