

**Des Moines Women's Club
Executive and Board of Directors Meeting Minutes
November 15, 2017**

Rosemary Hillman called the meeting to order at 9:32 a.m.

Roll Call

- **Present:** Rosemary Hillman, Wendy Roberts, Jane Bowlin, Liz Teufel, Judy German, Isabelle Lemke, Joyce Larson, Fran Bobzin, Michelle Clark, Janice Cord, Katie Doerhoff, Chris Foss, Victoria Lindskoog, Deb Stonehocker, Beverly Watts, .
- **Absent:** Maureen Fialkov (or excused?), Pat Henson
- **Present Others:** Chris Shelton, Jayne Sullivan, Robert Warren

Minutes

- Minutes: October 11, 2017 Minutes approved as written.
Chris Shelton moved to approve October 11, 2017 Minutes. Second, Jane Bowlin. Motion Carried.

President Elect Report

- Susan Battani, CPA, finalized the cost of the Women's Club audit at \$2000.00, 20 hours.
Wendy Roberts moved to pay the audit firm \$2,000.00 for 20 hours. Second Liz Teufel, Motion carried.

Treasurer's Report (See Attached)

- Filed for Audit.

Corresponding Secretary's Report

- Get Well... Inger Anderson, Maureen Fialkov-knee replacement, Peg Nelson-stroke
- Thinking of You... Susan Battani-wrist surgery, Chris Foss-eye surgery, Sheila Sapienza-son deployed to Military Service
- Congratulations... Jan Kaiser-award from 'Women Involved in Goat Farming', Marg Langbehn-husband honored with a Bench for his Tenure for being a Principal.
- Sympathy... Michelle Clark-Death of Father

V. P Reports

Membership

- Eight guests today, November 15, 2017

Fundraising

- Jane Bowlin announced that the Basket Auction raised an estimate of \$5,400.00.

Communications

- No report

Old Business

- Rosemary Hillman will appoint a committee to discuss whether to use income from the Unrestricted Funds account for either Preservation and Enhancement, or Outreach.
- Chris Shelton reported that the gentleman who disputed the designation of his art entry in 2017, apologized to Victoria Lindskoog. He plans to enter a piece of art for the 2018 Art Exhibition.
- A pay increase was proposed for the Administrative Assistant retroactive to August 2017.
Wendy Roberts moved to approve a pay increase of 5% for the Administrative Assistant to be retroactive to August 2017. Second by Liz Teufel. Motion carried.
- The Finance Committee recommended that the Board investigate the cost of a new Yearbook design and report the cost to the Finance Committee. Rosemary Hillman appointed Beth Oberender and Pat Henson to review and report on the cost of a new Yearbook.

NEW BUSINESS

- Chris Shelton reported on the State Fair project. We currently provide one prize of \$50.00 for 1st place and \$25.00 for 2nd place.
Chris Shelton moved that we provide two prizes of \$50.00 for 1st place and two prizes of \$25.00 for 2nd Place at the State Fair. Second by Victoria Lindskoog. Motion carried.
- The Chamber of Commerce requested that we consider membership with them. Discussion tabled. Chris Shelton will research the advantages.
- ***ByLaws Committee will meet and review ????. Couldn't read my notes... altruistic???***
- The Christmas Decorating Committee will meet on November 20, 2017.
- ***The Newsletter is ready for January 1, 2018.***
- The name for the Scholarship Program has been changed from 'Dollars for Scholars' to 'Scholarship Solutions'.
- The tickets for the 'Tea Room Event' are available from November 15th through November 29th. The HSP staff has been invited to join us.
- The Red Box is provided for Christmas gift donations for Beth Oberender.
- Dorothy Kelley will set up a tour of the Veterinary School in Ames.
- Rosemary Hillman will organize a committee to discuss future bus trips.
- Rosemary Hillman has arranged for a presentation at the November 29 meeting regarding participation in the 'Companion Program'.
- Robert Warren attended the meeting and provided the following information:
 - Thanks to Women's Club for the new chair.
 - HSP received three Grants for a program called 'Project Stage'.
 - HSP will partner with Des Moines Public Schools for a 2-day Festival on April 27, 2018. Janice Cord offered to participate in the program.

- **Adjournment**

Janice Cord moved that the meeting be adjourned. Second by Jane Bowlin. Motion carried.

Meeting adjourned 10:15 A.M.

- **Next Meeting**

The next meeting will be January 17, 2018 at 9:30 A.M.

Respectfully Submitted:

Judy German
Recording Secretary