

**Des Moines Women's Club
Board of Director's Meeting Minutes
February 13, 2019**

Call to Order: A regular meeting of the Des Moines Women's Club Board was held in the Deets Room in Hoyt Sherman Place on February 13, 2019. The meeting convened at 9:30 AM, President Wendy Roberts presiding and Carol Corrigan, Recording Secretary.

Members in Attendance: Wendy Roberts, Jean Shires, Judy German, Liz Teufel, Maureen Fialkov, Carol Corrigan, Michelle Clark, Ellen Elliott, Chris Foss, Pat Henson, Ginny Livingstone, JoAnne McCracken-Young, Malka Naggar, Joyce Perkins, Linda Thomas, Rosemary Hillman, Jayne Sullivan.

Members not in attendance - excused: Bev Watts, Sheila Sapienza

Approval of minutes: Motion was made by Liz Teufel, and seconded by Judy German to approve the minutes as corrected of the January 16, 2019 Board meeting. Motion carried.

Officer's reports :

President-elect: Jean Shires had no report

Treasurer: Michelle Clark reported a balance in checking on 1/31/2019 of -\$140.; the General Unrestricted Fund balance \$741,115. Report was filed for audit.

Corresponding Secretary: Bev Watts was excused

Membership Vice President: Maureen Fialkov reported a Tea is planned on March 5 at 10 AM for new members. All members are welcome to attend.

Fund Raising Vice President: Liz Teufel reported a committee meeting will be held later today

Communications Vice President: Judy German reported an ad has been placed in "Ovations" re: the new member coffee on March 5, 2019

Unfinished Business:

Chris Foss reported on the question previously asked regarding Article X and Article XI in the By-Laws. The numbers were perhaps mistyped.

Michelle Clark reported on DMWC charitable giving and made the following **motion:**

Moved by Michelle Clark that it is the financial goal of Des Moines Women's Club to create income sufficient to pay for all operating expenses and benevolent donations approved by the Board of Directors. Should Club earnings fall short, funds may be used from the General Unrestricted Fund up to 5% of the three year rolling fund total as calculated at the beginning of the fiscal year. There will be no carry over from year to year. Rosemary Hillman seconded, motion carried with one opposed.

Wendy Roberts reported on the resolutions of Nancy Thompson's concerns regarding future large contributions by DMWC, the number of persons on the Nominating Committee, and husbands' names in the DMWC Yearbook.

In regard to Nancy Thompson's concern re: future large contributions by DMWC, Wendy Roberts is making the following suggestion to Lorna Truck for the Finance Committee Policy: *"Lorna Truck and the Finance Committee are working on a written statement to add to the finance policies. The Finance Committee will then present their written policy to the Board to be read and voted on. The gist of the policy will state: if a gift of over 5% of the Unrestricted Funds is being considered, the Finance Committee and the Board will make an announcement to the membership 30 days in advance of the next Board of Directors meeting. The membership will be notified either by newsletter or by mail. The notification will allow the members to either attend the Board meeting to voice their opinion or e-mail their opinion to the Board."* The Board will need to vote on this policy at the April meeting at the latest.

Jayne Sullivan reported on the concern regarding omission of some scholarships in the Yearbook.

Liz Teufel reported she continues to edit and update the *Handbook*

Wendy Roberts asked all members to plan to attend the February 27th luncheon when the DMWC donation of a \$100,000 check for HSP renovations will be presented to Robert Warren, HSP Director.

New Business:

Wendy Roberts reported the May Day program is in the planning stages.

Wendy Roberts reported there is discussion with the Finance Committee and the Scholarship Steering Committee to look into sponsoring a new scholarship to support women that need to further their education because of a life changing event.

FYI: Lorna Truck will present the program on the DMWC website on February 27, 2019 at 10 AM. This is rescheduled due to a weather cancellation for the previous date.

Other:

All Board meetings for the remainder of the year will begin at 9:30 AM.

Michelle Clark will present a corrected copy of the Investment Strategies handout discussed at the last Board meeting. The corrected handout will be added to the March Board meeting to be discussed.

Janice Cord, Scholarship Steering Committee Chairperson, will be invited to present at the next Board meeting.

Liz Teufel suggested "Project S.T.A.G.E." as a possible place for DMWC to donate money to teachers needing to buy supplies for Elementary and Middle School Music and Drama departments. It would be a \$500. Grant. Liz will ask Robert Warren for suggestions.

Adjournment: The meeting was adjourned at 10:44 AM

Carol Corrigan, Recording Secretary

Final draft March 1, 2019