

**Des Moines Women's Club
Executive and Board of Director's Meeting Minutes
June 13, 2018**

Wendy Roberts, President, called the meeting to order at 9:04 AM

Roll Call

- **Present:** Wendy Roberts, Jean Shires, Liz Teufel, Carol Corrigan, Bev Watts, Michelle Clark, Joyce Perkins, Linda Thomas, Malka Naggar, Ellen Elliott, Sheila Sapienza, JoAnn McCracken-Young, Chris Foss, Pat Henson, Ginny Livingstone, Jayne Sullivan, Rosemary Hillman, Robert Warren
- **Excused:** Judy German, Maureen Fialkov
- **Guests:** Marty Puff, Lorna Truck, Jane Bowlin

Installation of new Board members by Jayne Sullivan: Sheila Sapienza, Ginny Livingstone

Minutes

- Minutes presented of Board Meeting and Executive Committee meetings April 25, 2018
- **Michelle Clark moved to approve the minutes of the Board Meeting and Executive Committee meetings 4/25/18, seconded by Sheila Sapienza. Motion carried.**

Executive Committee Reports

- Michelle Clark distributed Treasurer's Report for month ending 5/31/18
- **Wendy Roberts moved to file for audit.**

Nominating Committee

- Committee of 7 needed, vote for top 3, Jane Bowlin collected ballots
- Jane Bowlin read results of voting to appoint new Board members
- Jayne Sullivan pointed out some names on the list are ineligible

Review of Profit and Loss Statement

- Marty Puff reviewed statement
- Lorna Truck reported Finance Committee met June 10 to clarify issues for yearbook
- Robert Warren reported HSF does P/L budget in same manner as DMWC
- **JoAnn McCracken-Young moved to accept report, seconded by Rosemary Hillman. Motion carried.**

President Elect Report

- No report

Corresponding Secretary Report

- Bev Watts reported for Judy German
- Mary Lu Graves is moving from Des Moines
- Maureen Murphy has a new grandson

Vice President's Reports

- Membership - no report
- Fund Raising - Liz Teufel gave report, she has agreed to replace Katie Deardorff
- Communications – no report

Old Business

- Jayne Sullivan addressed color coding of handouts given at Board meeting

New Business

- Special meeting scheduled for July 18 to review and vote on new By Laws
- High Noon Tea scheduled for August 22
- New caterer hired – Altoona HyVee Chef Kevin will cook on site at weekly luncheons, flowers, table cloths and napkins will be provided by HyVee. Gateway has been notified their services are no longer needed.
- Liz Teufel addressed need to update hand book on a yearly basis
- Sheila Sapienza asked for rationale on membership dues and questioned the various categories
- Kathy Crall asked to re-establish a phone tree to keep shut-ins informed
- JoAnn McCracken-Young asked about organizing a program to contact homebound members by sending various holiday cards
- Sheila Sapienza asked about the Capital Campaign for HSP

Adjournment

Business was completed, meeting was adjourned at 10:05 AM

Respectfully submitted,

Carol Corrigan
Recording Secretary