

**Minutes of Des Moines Women's Club Board of Directors Meeting Held on
April 12, 2023**

Meeting called to order by President Janice Cord at 10:00 a.m. in the Byers Room, Hoyt Sherman Place.

Roll Call:

Present: Marlene Anderson, Janice Cord, Chris Foss, Judith Frank, Mary Ellen Imlau, Carolyn Kuhn, Cindy Lane, Jean O'Neill, Marti Puff, Karen Riley Sievers, Martha Stephenson, Rose Marie Webb Sherry Wilkinson, Joann McCracken Young

Excused absence: Carol Corrigan, Mary Madison

Non-voting: Parliamentarian Toni Van Cleve, present; Club Coordinator Eileen Boggess present

Minutes of the March 2023 board meeting were approved.

President's Report: Janice Cord expressed satisfaction about the "Once Upon a Stage" event and the annual meeting. The meeting agenda was kept brief to allow time for discussion about the extensive bylaw changes which did not materialize. She will provide her summary report as well as reports on the art exhibition and this year's scholarships during the May meetings.

President-Elect: Sherry Wilkinson reported that she has completed the schedule of meetings for the 2023-2024 Club year. There are still some positions to fill, including the chairs of the membership, fundraising, and internal audit committees and a third leadership position on the art exhibition committee. Toni Van Cleve will be staying on as parliamentarian.

Sherry plans to invite the club to socialize and watch fireworks at her house on July 4. On June 2, club members will have an opportunity to tour the Meredith test gardens. A "behind the scenes" tour of the Des Moines Zoo is also in the works.

Parliamentarian: Toni Van Cleve reported that the revised bylaws were approved by the membership.

Past President: Chris Foss presented a new gift acceptance policy, which was developed by an ad hoc committee including herself, Janet Mootz, Lorna Truck and Sherry Wilkinson after researching various models. The resulting policy is based on one shared by Molly Pins of the Hoyt Sherman Place Foundation. A motion to accept the policy as presented was made, seconded, and approved.

Chris reported that the "Once Upon a Stage" show, was produced without the Club having to spend the \$5000 it had committed as seed money, due to the receipt of over \$21,000 in grants from various funders. The Foundation earned \$21,687 from ticket sales, paid \$17,550 to 108 performers, and involved eight technical staff. The total profit from the event was \$11,578, so the 50 percent promised to the Club in return for our investment commitment is \$5,789.

Chris proposed that the Club donate this money to the Foundation for the lawn project. A motion to this effect was made and seconded. Considerable discussion ensued, culminating in a motion to table action on this motion until the issue had been referred to the Finance Committee and the Board received the Committee's report. That motion was seconded and approved.

Treasurer's Report: Marlene Anderson reported changes in CD investments to ladder time periods and amounts to maximize income while ensuring that sufficient funds are available when

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needed for club expenses and scholarships. \$6500 has been transferred from the general unrestricted fund to ensure that the checking account balance is high enough to meet current expenses. This is the first transfer in this fiscal year. Marlene recommends that the date for determining the allowable 5% transfer amount be set at June 1.

There was discussion on the adequacy of the \$2500 budgeted for the art exhibition. The board may want to consider changing the limit or putting the income from sale of art back into the exhibition fund.

Finance Committee: Marti Puff reported that last year's DMWC tax return, Form 990, has not yet been received from the accountant. All but one committee chair has submitted predicted expenses for the next Club year. Some expenses are going up, such as lunches for scholarship recipients and their guests, now that the Club is giving out more scholarships.

Membership Vice President: Karen Riley Sievers reported that Club membership stands at 170. So far there are seven members joining the class of 2023-2024. The Membership Committee will introduce new members in an April 26 program and is working on the Memorial Hour set for May 3. The Committee plans to begin a membership renewal program on May 17.

Corresponding Secretary: Joann McCracken Young reported sending cards to Begie Hefner, Alice Bell, Paula Schaefer, and Kathy Crall.

Club Coordinator: Eileen Boggess reported that there is one spot left for the scholarship luncheon. We will have 16 tables for 128 people.

The meeting was adjourned at 11:28 a.m. The next full Board meeting is scheduled for June 7, 2023.

Mary Ellen Imlau, Recording Secretary