

**Des Moines Women's Club
Executive Committee and Board of Directors Meeting
October 13, 2021
Byers Room, Hoyt Sherman Place**

Meeting called to order by President Chris Foss

Roll Call:

Present:

Chris Foss, President
Janice Cord, President-Elect
Joyce Perkins, Recording Secretary
Michelle Clark, Treasurer
Sharon Hawthorne
Marti Puff
Jean O'Neill

Karen Sievers

Pam Deeds

Toni Van Cleve, Parliamentarian

Mary Ellen Imlau

Excused: Chris Shelton, Sheila Bingaman

Carolyn Kuhn, Cindy Lane, Rose Marie

Webb, Pat Henson, Carol Corrigan

Meeting Called to Order: 9:30 AM

Approval of 9/8/21 minutes after corrected and approved

Motion to approve, Janice Cord

Seconded by Marti Puff Approved

Reports

• **President's Report**

Opening Day—Chris Foss opened discussion on Opening Day and reported 100 members and guests in the theater and 80 chairs were set up for the reception. Four students from Des Moines Public Schools Central Campus helped serve food at the reception. Eleven members volunteered with greeting and passing out yearbooks, nametags, and lunch sign-ups.

Annual Fund Drive Proposal—Attendees shared reactions regarding the letter received regarding a proposed annual fund drive. After a lengthy discussion, Chris requested BOD members to email their concerns. An updated letter would be requested by the next board meeting.

Jayne Sullivan Estate Donation—The Des Moines Women's Club will receive one third of Jayne's estate in the amount of \$168,406.69 to establish a new scholarship. A task force will be appointed to establish the scholarship. There is no date for when the money will be released. BOD members were invited to volunteer if interested.

Strategic Planning Update— On January 5, 2022, a two-hour workshop, "Focusing on Our Future," will be held to study options for organizations like DMWC. Interested DMWC members will be invited to participate. There is room for 80. The Trial Calendar Evaluation Task Force which has been gathering information on events will give its report at the January 8, 2022, Executive Committee and Board of Directors meeting.

- **Treasurer Michelle Clark**—Two CDs are ready for renewal next month. They will be discussed at next week's Finance Committee meeting. She will recommend that the CDs be renewed as the money is not needed at this time. Cash plus a CD that will mature in April should cover scholarships that will be awarded in 2022.

- **Membership VP Karen Sievers**—We currently have 150 paid members at this time, 18 being new members. It was suggested they be introduced in upcoming email blasts. The Evening at Our Club House event was attended by 34. A third were new invitees. \$275 was spent on beverages and food. Three additional events are being planned with information in the email blast and newsletter.
- **Fundraising VP Pam Deeds**—The poinsettia sale with Goodes will have order blanks for family and friends. Plants will be delivered to Hoyt Sherman December 1 for pick up after the meeting. There will be three sizes and colors—4.5” \$8, 6.5” \$13 and 8” \$23. Candy and nuts continue to be available to order online
- **Corresponding Secretary Chris Shelton** (report by Joyce Perkins)—Cards sent, two sympathy, eight Thinking of You/Get Well and another follow-up card, two birthday cards, one congratulations card. **(See Corresponding Secretary Report.)**
- **Review Lunch System Sharon Hawthorne**—Toni Van Cleve will oversee at the first luncheon. Reservations are due by noon on Friday before the lunch. Three cashiers will assist from 10:30-11:00 AM and again at 11:45 AM. Members will keep their name tags and will get a ticket after paying for lunch. Online payments received by noon Friday.
- **Halloween Party—Toni Van Cleve/Sharon Hawthorne**—The party on October 27 will start at 10:30 AM. You may bring your own lunch or order a \$15 sack lunch. Permanent lunch members also need reservations for food. Costumes are optional.
- **Internal Audit Mary Ellen Imlau**—To assist our accountants, members submitting bills for both checks and charge cards need to review the line items and descriptions where the bills are charged so they are in the correct account.

The meeting was adjourned at 11:30 AM.

Next meeting: Wednesday, November 10, 9:30 AM Byers Room

Special meeting: SAVE Wednesday, January 5, 1:00-3:00 PM, Strategic Planning Workshop, “Focusing on the Future.”

Tuesday, December 7, 9:30-10:30 AM Byers Room Cancelled.

Respectfully Submitted, Joyce Perkins, Recording Secretary

