

**Des Moines Women's Club
Board of Director's Meeting Minutes
April 10, 2019**

Call to order: A regular meeting of the Des Moines Women's Club was held in the Deets Room in Hoyt Sherman Place on April 10, 2019. The meeting convened at 9:30 AM, President Wendy Roberts presiding and Carol Corrigan, Recording Secretary.

Members in Attendance: Wendy Roberts, Jean Shires, Judy German, Liz Teufel, Maureen Fialkov, Carol Corrigan, Bev Watts, Michelle Clark, Ellen Elliott, Chris Foss, Pat Henson, Ginny Livingstone, Joann McCracken-Young, Malka Nagger, Joyce Perkins, Sheila Sapienza, Linda Thomas, Jayne Sullivan, Rosemary Hillman

Approval of Minutes :

One correction was noted. **Joann McCracken-Young moved to accept minutes from March 13, 2019 as corrected. Linda Thomas seconded. Motion passed.**

Officer's Reports:

Treasurer Michelle Clark reported a balance of \$102,944.79 in checking. Copies of the Treasurer's Report was distributed , as was the Maturing CD List. Report was filed for audit.

President-elect Jean Shires reported this is the last week for Preference sheets to be turned in. The Leadership Team needs these sheets to review.

Corresponding Secretary Bev Watts sent Get Well cards to Jo Pietig, June Klemme, Fran Bobzin, and Ruth Brown.

Membership V.P. Maureen Fialkov reported 5 new members this year.

Fund Raising V.P. Liz Teufel reported the committee met and discussed the need to introduce some new ideas for fund raising. The hope is to raise \$8500. with past projects. One new idea is to sell Mums in the Fall. A major Fund Raiser is needed. The Sherman Family Reunion opened the HS House to the general public. This may be repeated. Sale of products with DMWC logo may be considered.

Communications V.P. Judy German reported Karen Sievers posts DMWC news in Ovations. The next deadline to submit news is May 15. Jean O'Neill is in charge of Social Media.

Unfinished Business:

Moved by Liz Teufel to approve the Policies for Financial Management, Michelle Clark seconded. Discussion was held. Suggestion was made to involve the IAC committee. One correction was made regarding "Sale of products." Vote was taken. Motion passed.

Liz Teufel reported the *Handbook* needs a final reading before it can be posted.

Pat Henson requested a membership discussion of the \$25. fee before the May 1 vote.

Jayne Sullivan suggested a membership discussion be held before a vote is taken on May 1 on the HSF Bylaws presented by Robert Warren and Mary Sheldahl.

New Business:

Pat Henson gave an update on the lease agreement space for the AA

HR Committee distributed handout regarding the Benefits Recommendations for the AA. Discussion was held regarding specific items in the Recommendations. Wendy requested the HR Committee meet again regarding the AA benefits and job description.

Jayne Sullivan suggested and there was agreement that the job description for an Administrative Assistant be referred to the HR Committee for clarification.

Executive Committee approved 50 extra hours and up to a 3% raise for the AA.

Board approved the Smith Scholarship Fund be moved into the Bylaws.

Moved by Liz Teufel the Smith Scholarship Fund be moved into the DMWC Bylaws. Rosemary Hillman seconded. Motion passed.

Joann McCracken-Young asked for the DMWC to make a donation to the American Fund for Suicide Prevention. The speaker who gave a recent program said they are in need of donations. This needs to be taken to the Finance Committee. Chris Foss suggested a \$100. donation.

Iowa State Fair volunteers from DMWC are needed.

Maureen Fialkov was thanked for bringing Banana Bars to the meeting.

Wendy Roberts thanked all Board members who served under her as president.

Adjournment: 10:35 AM

Respectfully submitted, Carol Corrigan, Recording Secretary

Draft April 12, 2019